

**LCJSMS PTO**  
**DEPOSIT RECONCILIATION**  
**2018 / 2019**

**Please complete the upper portion  
and return any cash deposits to:  
Gwen Franco, Treasurer  
13 Webster Ave.**

**-or-**

**Check deposits can be left in the LCJSMS main office**

**Fundraiser** \_\_\_\_\_

**Total Amount of Deposit**     \$ \_\_\_\_\_

**Coins**                             \$ \_\_\_\_\_

**Currency**                        \$ \_\_\_\_\_

**Checks**                          \$ \_\_\_\_\_

**Signature of Event Chair** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**(Please organize checks and cash by denomination and, if large and varied, attach excel spreadsheet.)**

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**Treasurer Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_